



IRN

The RECYCLING NETWORK

How OneStop Works

1. YOU DECIDE WHAT YOU WANT TO RECYCLE

You can recycle one or two or a dozen different materials through OneStop

- White Paper
- Cardboard
- Electronic Equipment
- Surplus Furniture
- Mixed Paper
- Beverage Containers
- Fluorescent & Other Lamps
- Appliances
- Confidential Documents
- Plastics (shrink/stretch wrap)
- Batteries, Ballasts, etc.
- And Whatever Else

2. IRN SETS YOU UP (small and large quantity generators)

Paper and Bottles/Cans

Recycled through a pre-paid bag program, color-coded for different materials. Buy the bags in advance, then fill them with as much as you can; about 40 lbs of paper, 15-20 lbs of bottles and cans



Cardboard

Recycled in a pre-paid sleeve. Unique to IRN, it can be placed conveniently almost anywhere. The sleeve holds about 30lbs of cardboard.



Electronics

Recycled locally to the highest environmental standards. Charged by the pound. IRN can provide containers or pallets, or you can use your own.



Fluorescents / Lamps

Straight fluorescents are charged by the linear foot, in your packaging or ours. Other lighting is charged by the piece; we count them when we pick them up.



Surplus Property

Almost all surplus furniture and equipment. Surplus is coasted by volume, based on how much of the truck your surplus fills



Batteries, Handheld Electronics

Rechargeable and alkaline batteries, lead-acid batteries, cell phones & PDAs, ballasts, all mercury-containing wastes.



Other Common Items

Pallets, appliances, etc. are routine OneStop items. They're charged by the unit or pound.



Everything Else

If you have something particular, like a large volume of cardboard or a specialty plastic, we'll set up a special recycling program.



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3. YOU DECIDE WHAT KIND OF PICKUP WORKS BEST

- **Scheduled pickup.** Best if you generate a fairly predictable volume of recyclables. Tell your staff, "The IRN truck is here every Tuesday at 8:00 AM," get the stuff to our loading area, and we take it.
- **On-Call pickup.** If your volumes are less predictable, we'll pick up on call with 2-3 days' notice.



4. IRN PROVIDES RECYCLING AND PACKAGING MATERIALS

- We can supply hampers, pallets, large cardboard "gaylord" boxes, fiberboard drums for fluorescents, whatever you need for packaging. If there's a cost to us, we pass it on to you; if there's no cost to us, there's no cost to you.
- IRN can also supply the containers you need in-house, things like deskside recycling bins, toters, "Slim Jim" containers with slotted tops for paper or beverage containers. Buying in bulk as we do, we offer great pricing on these items.



5. WE GET STARTED

The IRN truck shows up, we fill it with your stuff, we drive away. It's that simple.

6. INVOICING, REPORTING, CERTIFICATES OF DESTRUCTION

- Your materials are counted or weighed when we pick them up or return to our warehouse. Invoices are generally available within 48 hours, as is a detailed report of what you've recycled.
- Monthly reports are our norm, but we can also provide quarterly, annual, or special reports on demand. We can also download your recycling results in spreadsheet format so you can manipulate and prepare presentation materials on your own.
- Along with tonnage reports, we provide certificates of destruction for all electronics and Universal Wastes (fluorescents, batteries, etc.), and documentation of all surplus property sent for reuse.

